

# **CYSA PROPOSED POLICY & PROCEDURES** **AMENDMENT**

**PROPOSED BY:** \_\_Jim McCabe B/O CYSA Constitution & Bylaws Subcommittee\_\_

**DATE:** \_\_\_\_5/7/2020\_\_

## **PROPOSED AMENDMENT:**

**Amendment Type (Circle One) – CYSA By-Laws or CYSA Constitution**

**SUBJECT:** \_\_ARTICLE VII, Board of Directors\_\_\_\_\_ **Current Page #:** \_Pages 5-14\_

## **CURRENT POLICY:**

Article VII currently defines eighteen (18) officers of the Board of Directors, including a Director of Coaches, an Assistant to the Competitive Director, an Assistant to the Director of Fundraising, and an Assistant to the Director of Registration. The roles and duties of these positions are listed under ARTICLE VII, Section B (Duties of the Officers).

## **PROPOSED REVISION:**

Remove the Director of Coaches officer position and also remove the three (3) Assistant Director officer positions from the Board of Directors (Assistant to the Competitive Director, Assistant to the Director of Fundraising, and Assistant to the Director of Registration).

- Remove the Director of Coaches, Assistant to the Competitive Director, Assistant to the Director of Fundraising, and Assistant to the Director of Registration positions from the list of officer positions under ARTICLE VII, Section A.2
- Remove in their entirety all duties associated with these four (4) officer positions from ARTICLE VII, Section B (Duties of the Officers) as follows:
  1. Remove in its entirety ARTICLE VII, Section B.7 (Assistant to the Competitive Director) and all subsequent subparagraphs under ARTICLE VII, Section B.7
  2. Remove in its entirety ARTICLE VII, Section B.9 (Director of Coaches) and all subsequent subparagraphs under ARTICLE VII, Section B.9
  3. Remove in its entirety ARTICLE VII, Section B.10 (Assistant to the Director of Fund Raising) and all subsequent subparagraphs under ARTICLE VII, Section B.10
  4. Remove in its entirety ARTICLE VII, Section B.14 (Assistant to the Director of Registration) and all subsequent subparagraphs under ARTICLE VII, Section B.14

Add a Recreational Director officer position to the Board of Directors.

- Add Recreational Director to the list of officer positions under ARTICLE VII, Section A.2
- Add the following Recreational Director responsibilities under ARTICLE VII, Section B (Duties of the Officers)
  - Recreational Director
    - a. The Recreational Director shall coordinate all recreational soccer activities between the Board of Directors, members of the Association, and all outside organizations
    - b. The Recreational Director shall provide for the Association's recreational coaching requirements by ensuring that each team has a coach.
    - c. The Recreational Director shall assist all recreational coaches in improving their coaching skills by scheduling coaching clinics, furnishing certification information, and providing soccer training materials.
    - d. The Recreational Director shall distribute the Coaches Handbook to all recreational coaches.
    - e. The Recreational Director shall administer the program for obtaining police background checks for all recreational coaches. The Recreational Director is also responsible for the notification of those coaches whose background checks are returned for disqualifying information.
    - f. The Recreational Director shall assist the Director of Registration with the 'Blind Drafts', for rostering players to teams for the Fall Recreational Season, and shall coordinate distributing the Team Rosters to the respective coaches.
    - g. The Recreational Director shall present a report at each Monthly Membership Meeting, and at such other times as directed by the Board of Directors, as to the status of the Association's recreational activities.

Add a Director of Volunteers officer position to the Board of Directors.

- Add Director of Volunteers to the list of officer positions under ARTICLE VII, Section A.2
- Add the following Director of Volunteers responsibilities under ARTICLE VII, Section B (Duties of the Officers)
  - Director of Volunteers
    - a. The Director of Volunteers shall coordinate all volunteering activities for the Association, including:

- i. Develop and coordinate events to generate interest in volunteering
  - ii. Work with other Directors to identify specific volunteer tasks and opportunities
  - iii. Maintain records of volunteer contacts, abilities, and/or work preferences
  - iv. Coordinate volunteer assignments and maintain records of volunteer hours completed
- b. The Director of Volunteers shall administer the program for obtaining police background checks for all volunteers which interact with youths. The Director of Volunteers is also responsible for the notification of those volunteers whose background checks are returned for disqualifying information.
- c. The Director of Volunteers shall present a report at each Month Membership Meeting, and at such other times as directed by the Board of Directors, as to the status of the Association's volunteer activities.

The elimination of four (4) exiting officer positions and the addition of two (2) new officer positions creates a net reduction of two (2) officer positions from the current Board of Directors, resulting in a total of sixteen (16) officers of the Board of Directors. The list of officer positions under ARTICLE VII, Section A.2 will be updated to reflect this new total of sixteen (16) Board of Director officer positions.

Additionally, with the elimination of the Director of Coaches the responsibilities of this officer position will be split between the Competitive Director and Recreational Director for their respective coaches. Therefore in order that that the Competitive Director and Recreational Director duties should match for their respective leagues, the following duties and responsibilities will need to be added under ARTICLE VII, Section B.6 (Competitive Director)

- d. The Competitive Director shall provide for the Association's competitive coaching requirements by ensuring that each team has a coach.
  - e. The Competitive Director shall assist all competitive coaches in improving their coaching skills by scheduling coaching clinics, furnishing certification information, and providing soccer training materials.
  - f. The Competitive Director shall administer the program for obtaining police background checks for all competitive coaches. The Competitive Director is also responsible for the notification of those coaches whose background checks are returned for disqualifying information.

The above changes to the officer positions requires an update to the Vice President duties as well as follows:

- ARTICLE VII, Section B.2, para (b):
  - Strike the first sentence “Work as director of Coaching and Player development.”
  - In its place should be “Facilitate coaching and player development.”
  - All other words of ARTICLE VII, Section B.2, para (b) remain the same after that first sentence update.
- ARTICLE VII, Section B.2, para (c):
  - Add recreational director to the sentence thus: “Work alongside the competitive director and the recreational director.”
- ARTICLE VII, Section B.2, para (d):
  - Strike and remove para (d) in its entirety – the new Director of Volunteers position assumes the duties to “Seek other volunteers for the recreational program to promote coaching growth and player development”, also redundant with para (b) above.

#### **RATIONALE:**

The Board of Directors is hard enough to fill as it is and already includes two Member at Large positions. Reducing the number of officers simplifies the Board. Adding a Director of Volunteers allows for a new officer position which can manage non-officer volunteers and can work with the board to understand and assign volunteers as assistants to any Directors as needed.

Additionally, there is no focal point for recreational activities like there is for the competitive league. The Director of Coaches has anecdotally assumed this role in practice for several years now. Additionally, the Competitive Director has historically handled competitive coaching administration responsibilities and therefore the Director of Coaching was a recreational position as well in practice. This proposed change essentially rebrands the current Director of Coaches as the new Recreational Director to streamline the administration of the Fall Recreational League. Several of the Director of Coaches duties and responsibilities have been split into the Competitive Director and Recreational Director duties for their respective leagues.

The rest of the updates, such as the updates to the Vice President duties, are administrative changes that should be done as a result of these other Director changes to align with the new positions and their duties.

**CYSA RESOLUTION:**

**Vote Results:** For \_\_\_\_\_ Against \_\_\_\_\_

**Accepted:** \_\_\_\_\_

**Rejected:** \_\_\_\_\_

**Date:** \_\_\_\_\_